Mission Statement
Washington Headquarters Services was established as a Department of Defense Field Activity on October 1, 1977, as part of a DoD headquarters streamlining initiative. Approximately 1,200 civilian and military employees as well as contract staff are organized into 12 directorates and offices. WHS personnel contribute to the mission of our Defense customers by managing DoD-wide programs and operations for the Pentagon Reservation and DoD leased facilities in the National Capital Region. WHS is organizationally aligned under the Director of Administration for the Office of the Deputy Chief Management Officer. This position is located in the Washington Headquarters Services (WHS), Facilities Services Directorate (FSD). For more information see: http://www.whs.mil/ (http://www.whs.mil/)

If you are applying through Merit procedures, the following information applies to you:

Employees Serviced by DLA: Civilian Federal employees who receive human resources servicing through the Defense Logistics Agency DO NOT need to submit supporting documentation if applying through merit promotion. Your record in Electronic Official Personnel Folder (eOPF) will be used to verify your eligibility. It is your responsibility to ensure the required documents are in your eOPF for verification purposes. If your documents are not in eOPF, you must submit them to the announcement you are applying for at time of application. Failure to submit all of the documents on time will result in automatic disqualification.
All current and former Federal employees must submit a copy of your latest SF-50 showing your tenure, grade and step, and type of position occupied (i.e., Excepted or Competitive).

WHO MAY BE CONSIDERED: This announcement is open to: Current or Former Permanent Civilian Federal Employees in the Competitive Service; Displaced employees (Interagency Career Transition Assistance Plan - ICTAP eligible) within the Local Commuting Area; and individuals eligible for the following Special Appointing Authorities approved by the Office of Personnel Management (OPM): Veterans with a disability rating of 30% or more, Veterans Employment Opportunities Act (VEOA) Eligible Veterans and Individuals with Disabilities. (Click on the links for more information regarding eligibility for these special appointment authorities: http://archive.opm.gov/staffingPortal/Vetguide.asp#6 or www.opm.gov/disability.)

If you are applying through Delegated Examining Unit (DEU) procedures, the following information applies to you:

WHO MAY BE CONSIDERED: This announcement is open to: All U.S. Citizens

This position may be filled at either GS-11, GS-12, or the GS-13 grade level, please indicate the grade for which you want to be considered. If selected at the lower grade level, incumbent may be non-competitively promoted to the next grade level in the time frame allowed by regulations and upon management's request. Promotion is contingent upon satisfactory completion of required training, regulatory requirements and demonstrated ability to perform the duties. Promotion is not guaranteed or implied.

TRAVEL REQUIRED

• Occasional Travel
• May occasionally travel on military or commercial aircraft.

RELOCATION AUTHORIZED

• No

KEY REQUIREMENTS

• Must be a U.S. Citizen.
• Application materials must be received by 11:59PM EST on the closing date.
• This is a drug testing designated position.

DUTIES:
As an Fire Protection Engineer you will be responsible for the following duties:

• Perform detailed reviews of design and shop drawings.
• Provide acceptance testing of building and site fire protection systems being constructed.
• Serve as part of a design team on fire protection, fire suppression, fire prevention, mass notification, accessibility and life safety designs for multistory office buildings, large scale auditoriums, commercial stores, medical facilities, warehousing and storage facilities, dining facilities and repair facilities being designed and constructed.
• Serve as the staff technical expert fire protection fields such as water-based fire protection systems, fire alarm and detection systems; special suppression systems, passive fire protections systems, life-safety, and Architectural Barriers Act (ABA/ADA).
• Provide technical support in fire prevention programming, passive fire protection, mass notification, accessibility and life safety engineering.
• Review studies, scopes of work and preliminary and final design plans prepared both in-house and by Architectural-Engineering (A-E) firms.
• Develop design criteria to be included in scopes of work for use by A-E firms in developing designs.
• Evaluate work for compliance with federal accessibility, building, and fire codes.
• Provide technical guidance on service contracts including inspection, testing and maintenance of the fire protection systems.
• Serve as liaison with local fire department personnel to provide technical guidance on complex fire prevention and protection issues.
• Audit fire protection system inspection, testing and maintenance work performed by building facilities management.
• Conduct fire and life safety inspections and surveys.

QUALIFICATIONS REQUIRED:

This position has a Basic Requirement for the 0804 series:
A. Degree in Professional Engineering is required. To be acceptable, the school and curriculum MUST: (1) be in a school of engineering with at least one curriculum accredited by the Accreditation Board for Engineering and Technology (ABET) as a professional engineering curriculum; and (2) include differential and integral calculus and courses in at least five of the following seven areas of engineering science and physics: (a) statistics and dynamics; (b) strength of materials (force/stress relationships); (c) fluid mechanics, hydraulics; (d) thermodynamics; (e) electrical fields and circuits; (f) nature and properties of materials, and (g) any other comparable area of fundamental engineering subject areas, such as optics, heat transfer, or electronics.
B. Combination of education and experience, college-level education, training, and/or technical experience that furnished a thorough knowledge of the physical and mathematical sciences underlying professional engineering, and a good understanding, both theoretical and practical, of the engineering sciences and techniques and their applications to one of the branches of engineering. The adequacy of such background must be demonstrated by one of the following: (1) Professional registration--Current registration as a professional engineer by any State, the District of Columbia, Guam, or Puerto Rico. (2) Written Test--Evidence of having successfully passed the Engineer-in-Training (EIT) examination, or the written test required for professional registration, which is administered by the Boards of Engineering Examiners in the various States, the District of Columbia, Guam, and Puerto Rico. (3) Specified academic courses--Successful completion of at least 60 semester hours of courses in the physical, mathematical, and engineering sciences and in engineering that included the courses specified in the basic requirements. The courses must be fully acceptable toward meeting the requirements of a professional engineering curriculum as described in paragraph A, OR (4) Related curriculum--Successful completion of a curriculum leading to a bachelor's degree in engineering technology or in an appropriate professional field, e.g., physics, chemistry, architecture, computer science, mathematics, hydrology, or geology, may be accepted in lieu of a degree in engineering, provided the applicant has had at least 1 year of professional engineering experience acquired under professional engineering supervision and guidance.

*NOTE: Failure to provide transcripts will result in you being rated ineligible for this position.

The experience described in your resume will be evaluated and screened from the Office of Personnel Management's (OPMs) basic qualifications requirements. See: https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0800/fire-protection-engineering-series-0804/ (https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0800/fire-protection-engineerin-
Specialized experience for this position is:

For the GS-13 Level you must have one year of specialized experience equivalent to the GS-12 grade level/pay band in the federal service (experience may have been gained in the private/military sector).

Specialized experience required for the GS-13 is: Serve as the staff technical expert and point of contact in one of the following fields: water-based fire protection systems; 1) water-based fire protection systems 2) fire alarm and detection systems 3) special suppression systems 4) life-safety or 5) Architectural Barriers Act (ABA/ADA). Provide technical support in fire prevention programming, passive fire protection, mass notification, accessibility and life safety engineering. Provide technical guidance on service contracts including inspection, testing and maintenance of the fire protection systems. Serve as liaison with local fire department personnel to provide technical guidance on complex fire prevention and protection issues.

For the GS-12 Level you must have one year of specialized experience equivalent to the GS-11 grade level/pay band in the federal service (experience may have been gained in the private/military sector).

Specialized experience required for the GS-12 is: Serve as part of a design team on fire protection, fire suppression, fire prevention, mass notification, accessibility and life safety designs for facilities being designed and constructed. Review studies, scopes of work and preliminary and final design plans prepared both in-house and by A-E firms. Provide detailed design analysis reports.

For the GS-11 Level you must have one year of specialized experience equivalent to the GS-09 grade level/pay band in the federal service (experience may have been gained in the private/military sector).

Specialized experience required for the GS-11 is: Evaluate work for compliance with federal accessibility, building, and fire codes. Audit fire protection system inspection, testing and maintenance work performed by building facilities management. Develop fire prevention training classes.

*NOTE: Experience must be reflected in your resume.

Specifically you will be evaluated on the following competencies:
1. Knowledge of the principles of fire prevention, fire protection and life safety engineering.
2. Ability to review and evaluate Architectural-Engineering (A-E) work.
4. Ability to manage fire prevention programs.

Time-in-Grade Requirements: Federal employees must meet time-in-grade requirements for merit promotion consideration. Time-in-grade is the 52-week requirement Federal employees in competitive service, General Schedule (GS) positions at GS-5 and above must serve before they are eligible for promotion (advancement) to the next grade level. Applicants must meet eligibility requirements including time-in-grade, time-after-competitive appointment, minimum qualifications, and any other regulatory requirements by the closing date of this announcement: Tuesday, December 08, 2015.
Substitution of education may not be used in lieu of specialized experience for the **GS-12** or **GS-13** grade levels.

If substituting education for experience at the **GS-11 level**, you must possess a Ph.D. or equivalent doctoral degree or 3 full years of progressively higher graduate education leading to such a degree, OR LL.M., if related.

If substituting or combining education for experience, transcripts MUST be provided. Failure to provide transcripts will result in you being rated ineligible for this position.

**Foreign Education:** For further information, click on the following link:
http://www2.ed.gov/about/offices/list/ous/international/usnei/us/edlite-visitus-forrecog.html

**WORK SCHEDULE:** Full Time
**OVERTIME:** Occasionally
**TOUR OF DUTY:** May be required to work other than normal duty hours to include evenings, weekends, and/or holidays. Must be available to respond to emergency call-backs and work significantly extended hours.
**RECRUITMENT INCENTIVES:** May Be Authorized
**FAIR LABOR STANDARDS ACT (FLSA):** Exempt
**FINANCIAL DISCLOSURE:** Not Required
**TELEWORK ELIGIBILITY:** This position is telework eligible

**SELECTIVE SERVICE REQUIREMENT:** Please visit https://www.sss.gov for more information.

Please review the General Application Information and Definitions at:

**Other Notes:**
Delegated Examining -Additional vacancies may be filled from this announcement upon its closing for up to 90 days.

Must pass pre-employment physical and periodic physical thereafter to assure that the incumbent can perform strenuous duties that may require climbing ladders while wearing safety equipment and wearing self-contained breathing or respirator equipment.

All applicants must meet qualifications and eligibility criteria by the closing date of the announcement.

**HOW YOU WILL BE EVALUATED:**

How You Will Be Evaluated

Please review the General Application Information and Definitions at:
Best Qualified: Candidates who possess experience that substantially exceeds the minimum qualifications of the position, including all selective placement factors and appropriate qualify ranking factor(s). Candidates are highly proficient in all of the job requirements and can perform effectively in the position almost immediately or within a minimum amount of training and/or orientation.

Highly Qualified: The next lower category for candidates that meet the minimum qualification of the position and are proficient in most, but not all, of the requirements of the position. Candidates may require minimum training and/or orientation in order to perform the duties of the position.

Qualified: This lowest category will be used for those candidates that meet the minimum qualifications of the position and are proficient in some, but not all, of the requirements of the position. Candidates may require extensive training and/or orientation in order to satisfactorily perform the duties of the position.

http://www.opm.gov/HiringReform/HiringReformRequirements/CategoryRating/index.aspx

Names of the candidates in the Best Qualified category will be sent first to the hiring manager for employment consideration. Applicants in other categories will be referred in accordance with category rating procedures.

BENEFITS:
The Federal government offers a number of exceptional benefits to its employees. The following Web address is provided for your reference to explore the major benefits offered to most Federal employees: https://help.usajobs.gov/index.php/Pay_and_Benefits

OTHER INFORMATION:
Please review the General Application Information and Definitions at:

IMPORTANT NOTICE TO VETERANS: The Office of Personnel Management has published the end date for Operation Iraqi Freedom (OIF) as August 31, 2010. To receive veterans' preference for service during the Enduring Freedom/Iraqi Freedom era, you must have served for more than 180 days between September 11, 2001 and August 31, 2010 OR be in receipt of a campaign badge or expeditionary medal. The updated CFR language is available at: http://www.ecfr.gov/cgi-bin/text-idx?rgn=div5;node=5%3A1.0.1.2.20 (http://www.ecfr.gov/cgi-bin/text-idx?rgn=div5;node=5%3A1.0.1.2.20). Other qualifying eligibility for preference (e.g., disability) remains unchanged.

*NOTE: If you submit a resume but no questionnaire, you cannot be considered for the position. If you submit a questionnaire but no resume, you cannot be considered for the position. Your application will be appropriately documented and you will be removed from further competition against this announcement.

*NOTE: Declining to be interviewed or failure to report for a scheduled interview will be considered as a declination for further consideration for employment against this vacancy.
This announcement may be used to fill additional vacancies.

**HOW TO APPLY:**
To apply for this position, you must provide a complete Application Package as described in **REQUIRED DOCUMENTS**.

Click 'Apply Online' to create an account or log in to your existing USAJOBS account.
1. Follow the prompts to complete the assessment questionnaire and upload required documents.
2. Please ensure you click the Submit My Answers button to submit your application.
3. Applications must be received by the closing date of the announcement to receive consideration.

To review the status of an application through USAJOBS:
1. Log into your USAJOBS account
2. Click Application Status within your profile to expand your application
3. Locate the job announcement and click the more information link under the Status column for this position. You will be routed to Application Manager. The Details tab displays by default. The Details tab displays comprehensive information about the selected Application Package including: assessment(s) and the status, supporting documents and their status, correspondence sent to you by the hiring agency, and your application processing status.

To fax supporting documents you are unable to upload, complete this cover page [http://staffing.opm.gov/pdf/usascover.pdf](http://staffing.opm.gov/pdf/usascover.pdf). Fax your documents to 1-478-757-3144. You are highly encouraged to submit your application package and complete your assessment questionnaire on-line.

If you cannot apply online:
1. Click to view and print the assessment questionnaire [View Occupational Questionnaire](https://ApplicationManager.gov/Questionnaire.aspx?ID=5552082&PreviewType=Questionnaire)
2. Print this 1203FX form to provide your response to the assessment questionnaire [http://www.opm.gov./Forms/pdf_fill/OPM1203fx.pdf](http://www.opm.gov./Forms/pdf_fill/OPM1203fx.pdf)
3. Fax the completed 1203FX form along with any supporting documents to 1-478-757-3144. Your 1203FX will serve as a cover page for your fax transmission.

**REQUIRED DOCUMENTS:**

- Résumé: If multiple resumes are submitted by an applicant, only the last resume submitted will be reviewed for the qualifications and referred for selection consideration if eligible.
- Assessment Questionnaire
- Transcripts: REQUIRED--We accept unofficial transcripts, as long as they contain the applicant’s name, the name of the school, the date and degree that was awarded, and the list of classes and credits earned. Transcripts must be received in this office by 11:59PM EST on Tuesday, December 08, 2015 in order to be considered.
• Additional documents you may be required to submit vary based on what authority you are using to apply (i.e., applying for one of the categories such as a veteran, a current or former permanent Federal employee, ICTAP, etc.).

**PLEASE REVIEW the following LINK for additional documents you need to provide.**

If selected, additional documentation may be required prior to appointment.

**AGENCY CONTACT INFO:**

WHS HR Servicing Team  
Phone: (614)692-0252  
Fax: (614)693-1689  
TDD: 800-750-0750  
Email: DHRS-DWHS@DLA.MIL

Agency Information:  
Washington Headquarters Service  
Human Resources Directorate  
4800 Mark Center Drive  
Suite 03D08  
Alexandria, VA  
22350-3200 Fax: (614)693-1689

**WHAT TO EXPECT NEXT:**

Once you successfully complete the application process, you will receive a notification of receipt. Your application package will be reviewed to ensure you meet the basic eligibility and qualifications requirements, and you will receive a notification. A review will be made of your online questionnaire and the documentation you submitted to support your responses. A list of qualified applicants will be created and sent to the selecting official. All applicants reviewed and/or referred will receive a notification letter.

The selecting official may choose to conduct interviews, and once the selection is made, you will receive a notification of the decision.

Control Number: 422436500

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